



Agenda Item Details

Meeting	Apr 01, 2024 - Regular City Commission Meeting
Category	G. BUSINESS ITEMS
Subject	3. Consideration of bid award for Historic Homes repairs B-02-24 Project #0178
Type	Action
Fiscal Impact	Yes
Dollar Amount	69,400.00
Budgeted	Yes
Budget Source	Osborn Trust
Recommended Action	<ol style="list-style-type: none">1. Motion to award bid to sole bidder, Sailor Creek Contracting, LLC in the amount of \$69,400.2. Motion to amend the budget in the amount of \$19,400 with funds coming from the Osborn Operating Fund.

BACKGROUND:

With the merger of Historic Structures and Historic Development Commission the new HDC has made headway in handling deferred maintenance with partnership from Engineering, Parks & Rec, and the new Harbor Master. Initially \$50,000 was set aside in the Capital Improvement Plan was to handle a roofing project, but after bids came in, this amount would not handle roof replacement cedar shake as previously budgeted. After hours of walk throughs, city staff determined that an overall maintenance and repair plan would make more sense and the HDC agreed.

ANALYSIS:

A bid package was put together with help from multiple departments and advertised through the Clerk's office. The detailed repair list can be found in the bid package on pages 11-12. A walkthrough was mandatory, and 3 firms scheduled and went home by home with Harbor Master Reattoir. Just one bid was received. The goal is to have this work done before summer. The Harbor Master will oversee day to day operations and Engineering and Parks and Rec will handle progress meetings and pay applications. DPW crews will evaluate the Kemp stairs when the snow recedes, and if they are able to take on the task, a Change Order would be submitted to remove this from the project and reduce the award by \$2,500.

FISCAL IMPACT:

The initial budget was transferred from the roof project in the amount of \$50,000 for the repairs and maintenance bid. If approved, \$19,400 additional funds will be needed from the Osborn Trust in order to complete the project and award the bid. As of January 31, 2024, the fund balance is at \$30,520.97.

ALTERNATIVES:

The City Commission has the following options to consider on this matter:

1. Award the bid as presented.
2. Direct staff to return with more information.
3. Other Alternative
4. Take no action.

[Bid Holder List.pdf \(118 KB\)](#)

[Historic Homes bid package.pdf \(3,307 KB\)](#)

[Bid Tabs - Historic Homes.pdf \(120 KB\)](#)

[Sailor Creek.pdf \(562 KB\)](#)

Motion & Voting

Motion to amend the budget in the amount of \$19,400 with funds coming from the Osborn Operating Fund.

Motion by Jay Gage, second by Scott Marble.

Final Resolution: Motion Carried

Yea: Don Gerrie, Ray Bauer, Jay Gage, Steve Habusta, Scott Marble, Andrew Rubinstein

Motion to award bid to sole bidder, Sailor Creek Contracting, LLC in the amount of \$69,400.

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