



### Agenda Item Details

Meeting	Apr 01, 2024 - Regular City Commission Meeting
Category	G. BUSINESS ITEMS
Subject	1. Consideration of bid award for Police Department Bathroom Renovation Project #0720
Type	Action
Fiscal Impact	Yes
Dollar Amount	11,204.00
Budgeted	Yes
Budget Source	\$15,000 #0720
Recommended Action	1. Motion to award the bid to the low bidder, Albert Heating and Cooling, in the amount of \$7,884. 2. Motion to approved Change Order #01 in the amount of \$3,320.

### **BACKGROUND:**

This project was presented in the 2023-2029 Capital Improvement Plan. Moving through the budget process the project was funded in the amount of \$15,000.

For the Commission's awareness, Administration authorized the original contract with Albert Heating and Cooling in the amount of \$7,884.00 as it was under the City Commission's threshold for approval. Subsequently, Administration also approved Change Order#1 in the amount of \$3,320.00 which pushed the total project cost over the \$10k threshold; therefore, requiring City Commission approval. The project is completed as a result of the Administrative approvals.

### **ANALYSIS:**

The project was bid through the City Clerk's Office. Two bids were received [see attached bid tab results]. Administration recommends concurrence with the the bid award and approval of Change Order #1 for the additional work items as part of this project. Project is still estimated to come in under the \$15,000 budgeted.

### **FISCAL IMPACT:**

Total project cost \$11,204. Available budget \$15,000.

### **ALTERNATIVES:**

The City Commission has the following options to consider on this matter:

1. Adopt resolution with modifications.
2. Direct staff to return with more information.
3. Other Alternative
4. Take no action.

[CIP Package.pdf \(36,550 KB\)](#)

[Bid Holder List.pdf \(103 KB\)](#)

[Bid Package.pdf \(2,032 KB\)](#)

[Bid Tab Results.pdf \(108 KB\)](#)

### **Motion & Voting**

Motion to approved Change Order #01 in the amount of \$3,320.

Motion by Scott Marble, second by Ray Bauer.

Final Resolution: Motion Carried

Yea: Don Gerrie, Ray Bauer, Jay Gage, Steve Habusta, Scott Marble, Andrew Rubinstein

Motion to award the bid to the low bidder, Albert Heating and Cooling, in the amount of \$7,884.

Motion by Scott Marble, second by Andrew Rubinstein.

Final Resolution: Motion Carried

Yea: Don Gerrie, Ray Bauer, Jay Gage, Steve Habusta, Scott Marble, Andrew Rubinstein