



# **DOWNTOWN** **Sault Ste. Marie** <sup>TM</sup>

## **AGENDA**

**Wednesday, December 13, 2023 – 8:30 AM**

City Commission Chambers - 225 E. Portage Avenue - Sault Ste. Marie, MI 49783

**I. Routine Agenda Items (5 Minutes)**

1. Call to Order
2. Roll Call
3. Approval of Minutes

November 8, 2023, Regular DDA Board Meeting Minutes

*Recommended action: Motion to approve November 8, 2023, regular DDA Board meeting minutes.*

4. Approval of Agenda  
*Recommended action: Motion to approve agenda for today's meeting.*
5. Declaration of Conflicts of Interest

**II. Financial Audit Presentation (25 Minutes)**

Christina Schaub – Roslund Prestage & Company

**III. Budget Review (Ending 10/31/23) (5 Minutes)**

Kristin Collins, Finance Director

**IV. Chippewa County Community Foundation Education (10 Minutes)**

Steve Habusta, Executive Director CCCF

Requested by Sue Anne Wilks, Board Member

**V. Director's Report & Updates – Stephanie Sprecker (10-15 Minutes)**

1. 2024 IMPACT Report
2. 2024 Board Meeting Schedule
3. Snow Removal Update
4. Match on Main Street Grants
  - a. Closeouts
  - b. New Funding Round – Screening Committee (Date)

**VI. Action & Consensus Items (5 Minutes)**

**Consensus**

1. Main Street Technical Assistance Service – Due 12/15

**VII. Committee Updates (5 Minutes)**

1. General Update – Stephanie Sprecker
2. Promotions/ Organizations Committee – Jordan Chisholm/Stephanie Sprecker
3. Design/ Economic Vitality Committee – Craig Cooper/Stephanie Sprecker

**VIII. Business/Discussion Items (20 Minutes)**

1. Discussion – Rules of Procedures/Bylaws – Election of Officers – Tabled Item
2. Discussion – Board Member Violation of Purchasing Policy – Craig Cooper, Board Chair

**IX. Board Comments and Announcements (10 Minutes)**

**X. Public Comment and Announcements (5 Minutes)**

**XI. Adjournment**