



DOWNTOWN **Sault Ste. Marie** TM

AGENDA

Wednesday, November 8, 2023 – 8:30 AM

City Commission Chambers - 225 E. Portage Avenue - Sault Ste. Marie, MI 49783

I. Routine Agenda Items (5 Minutes)

1. Call to Order

2. Roll Call

Recommended action: Motion to excuse Ray Bell from today's meeting.

3. Approval of Minutes

October 11, 2023, Regular DDA Board Meeting Minutes

Recommended action: Motion to approve October 11, 2023, regular DDA Board meeting minutes.

4. Approval of Agenda

Recommended action: Motion to approve agenda for today's meeting.

5. Declaration of Conflicts of Interest

II. Action & Consensus Items (5 Minutes)

Action

1. Reconfirmation of Officer Appointments

Recommended Actions:

Motion to reconfirm Craig Cooper as Chairperson of the DDA Board, set to expire on 4/1/2024.

Motion to reconfirm Ray Bell as Vice-Chairperson of the DDA Board, set to expire on 4/1/2024.

Motion to reconfirm Jessica Johnston as Secretary of the DDA Board, set to expire on 4/1/2024.

Consensus

1. Updating Rules of Procedure:
Annual Meeting Date

III. Business Items (5 Minutes)

1. Organizational Structure & Reporting Policy
2. Capital Improvement Projects
3. Committee Restructuring

IV. Director's Report & Updates – Stephanie Sprecker (10-15 Minutes)

1. Local Façade Improvement Program Fundraiser Reminder – 11/10/23
2. Accreditation Update – Baseline Requirements
3. Website
4. Audit Presentation – December
5. Community Storytelling Survey Reminder

V. Committee Updates (10 Minutes)

1. Promotions Committee – Jordan Chisholm/Stephanie Sprecker
2. Organizations Committee – Sue Anne Wilks
3. Design Committee – Craig Cooper/Stephanie Sprecker
4. Economic Vitality Committee – Craig Cooper

VI. Board Comments and Announcements (10 Minutes)

1. Match-on-Main Grants – Sue Anne Wilks
2. Monthly Budget Reports – Sue Anne Wilks
3. Annual Election – Sue Anne Wilks

VII. Public Comment and Announcements (5 Minutes)

VIII. Adjournment