



CITY OF SAULT STE. MARIE  
PARKING ENFORCEMENT UNIT

401 Hursley  
Sault Ste. Marie, MI 49783  
Phone: 906-632-5746

---

## PARKING TICKET APPEAL FORM

*When using this form include a copy of the ticket or the appeal will not be processed*

---

By submitting this form, I am appealing the parking violation to the Appeals Committee. I am the registered owner of the vehicle that received the parking violation.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ DATE OF APPEAL: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

TICKET NUMBER: \_\_\_\_\_ TICKET DATE: \_\_\_\_\_

LICENSE PLATE: \_\_\_\_\_ STATE REGISTERED: \_\_\_\_\_

ALLEGED VIOLATION: \_\_\_\_\_

REASON/EXPLANATION FOR THE APPEAL: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Copy of the ticket attached.

**When using this form, you must include a copy of the ticket, or the appeal will not be processed.** Late fees will not apply during the appeal process.

→Submit completed form and a copy of the parking violation to:

City of Sault Ste. Marie | 225 E. Portage Avenue, Sault Ste. Marie, MI 49783

Phone: 906-632-5700 | Fax: 906-635-5606

To dispute the parking committee's decision to the 91st District Court, complete the Parking Ticket Dispute Form.

DATE OF COMMITTEE'S DECISION \_\_\_\_\_ APPROVE \_\_\_\_\_ DENY \_\_\_\_\_