

# City of Sault Ste. Marie

## FIREFIGHTER/PARAMEDIC

### Job Description

**Title:** FIREFIGHTER/PARAMEDIC  
**Department:** Fire Department  
**Union:** Steelworkers Local 13635  
**Wage Class:** Non-Exempt, Hourly  
**Pay Rate:** Per Labor Agreement

**Organizational Summary:** The City of Sault Sainte Marie is operated under a Commission-Manager form of government. It is a public entity funded primarily by City taxpayer dollars and user fees, working with and for the City of Sault Ste. Marie.

**General Purpose:** To carry out the duties as a Firefighter/Paramedic as assigned, and to deliver the highest level of professional service to the residents, and visitors of Sault Ste. Marie and Chippewa County, MI.

**Supervision Received:** Work is conducted under the general direction of the Fire Captain or Lieutenant. Daily work assignments are performed independently according to established procedures and practices and as required in response to various emergencies with a low level of supervision.

**Essential Duties and Responsibilities:** Employee may be called upon to perform any or all of the following essential duties, and other related duties as assigned:

The position of Firefighter/Paramedic is a uniformed position, subject to working 24-hour shifts. A Firefighter/Paramedic shall be involved in the delivery of emergency medical services as well as specialized rules as designed. A Firefighter/Paramedic shall be involved in community relations.

The Firefighter/Paramedic shall be directly responsible to the shift supervisor and shall respond to calls and emergencies of every conceivable nature, and will use his/her training and be equipped to take the proper positive action under the most trying circumstances.

Those Firefighters/Paramedics may also serve as instructors to local area interest groups such as: training academy, schools, business association, and social groups.

In addition to the authority and responsibility described above, the Firefighter/Paramedic has certain responsibilities, which cannot be adequately described. Other responsibilities or duties may be assigned by his/her superiors.

#### ***Desired Minimum Education and Experience:***

- 1.) Hold a current Paramedic License from the State of Michigan Department of Public Health

and/or National Registry Certificate

- 2.) Hold a current Michigan Firefighters Training Council Certification as a State Certified Firefighter - Level I & II
- 3.) Hazardous material training -Awareness Level & Operations Level

***Employment Standards:***

A person selected to become a Firefighter/Paramedic shall meet, as a minimum, all of the following requirements:

1. Have no prior misdemeanor/felony convictions.
2. Possess good moral character as determined by a favorable comprehensive background investigation covering school and employment records, personal traits, and integrity. Consideration will be given to all law violations , including traffic and conservation law convictions, as indicating a lack of good moral character.
3. Possess normal hearing, normal color vision, and normal visual functions and acuity in each eye correctable to 20/20.
4. Be free from physical defects, chronic diseases, organic diseases, organic functional conditions, or mental and emotional instabilities which impair the performance of Firefighter/Paramedic duties or which might endanger the lives of other persons or employees.
5. Possess a valid Michigan motor vehicle operator or CDL license.
6. Read and write at the level necessary to perform the job of a Firefighter/Paramedic as determined by passing the MDPH examination.
7. Demonstrate physical ability at a level necessary to perform the job of a Firefighter/Paramedic as determined by passing physical performance examination.
8. Have successfully completed the basic Paramedic training curriculum at a MDPH approved school.

The description above is intended only as an illustration of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and/or requirements of the job change. The City of Sault Sainte Marie is an ADA EOE employer. Please see the Deputy City Manager for a complete description of the physical activities required of this position, working conditions, and/or to request reasonable accommodations.