



CITY OF SAULT STE. MARIE, MICHIGAN ENGINEERING DEPARTMENT

225 E Portage Ave.
Sault Ste. Marie, Michigan 49783
(906) 632-5730 FAX (906) 635-6975

PRIVATE USE AGREEMENT APPLICATION

APPLICANT _____
(Provide Legal Names as Contained in, or Proposed for, Registered Deed of Property) Telephone _____

ADDRESS _____
Street City State Zip

(Date Application Submitted to City Engineering Department)

(Proposed Construction Start Date)

Current Property Owner/Address: _____

City Tax Parcel Code of Affected Property: 051-____ - ____ - ____

Brief Description of Property Location and Affected Right-of-Way: _____

(Attach a Location Sketch to the Application)

Description of Requested Use of Public Right-of-Way (check all that may apply):

- ☐ Private Driveway
- ☐ Private Water Service Lateral
- ☐ Private Sanitary Sewer Lateral
- ☐ Other (Describe): _____

- Application for a Private Use Agreement does not ensure the approval of the request. City Administration will review the application for completeness and will notify the application if additional information is required.
- Complete and acceptable applications will be presented to the City Manager to be included as an agenda item at the earliest possible City Commission Meeting for their consideration.
- Applicant shall be responsible for any and all permits that may be necessary for the intended private project including Federal, State and City permits.
- The City shall not be responsible for the accuracy of information as contained in maps, drawings, or documentation as provided by the applicant.

I hereby agree that I understand the terms of this application and have provided all information as to the intent of the private use(s) of the public right-of-way as noted above in this application.

Applicant's Signature Date

cc: ☐ Applicant ☐ Police Chief
☐ DPW Director ☐ Fire Chief
☐ City Clerk
☐ Water/Sewer Dept ☐ Other _____

Fee: \$ 200.00