

**MAIN STREET/DOWNTOWN DEVELOPMENT AUTHORITY
WEDNESDAY, MARCH 13, 2024 – 8:30 A.M.
MEETING HELD AT CITY HALL – CITY COMMISSION CHAMBERS
City of Sault Ste. Marie, Michigan**

MEETING MINUTES

Present: Ray Bell
Craig Cooper
Jessica Johnston
Jordan Chisholm
Wilda Hopper

Absent: Ray Bauer – City Commission Liaison
Brian Chapman
Mark Savoie

I. Routine Agenda Items

1. Call to Order

Meeting was called to order at 8:33 am.

2. Roll Call

Attendance was taken as noted.

3. Approval of Minutes

February 14, 2024, Regular DDA Board Meeting Minutes

Moved by Craig Cooper, supported by Ray Bell, to approve the February 14, 2024, regular DDA Board meeting minutes. The motion passed unanimously.

4. Approval of Agenda

Moved by Craig Cooper, supported by Jordan Chisholm, to approve the March 13, 2024, DDA Board meeting agenda. The motion passed unanimously.

5. Declaration of Conflicts of Interest.

There were no conflicts of interest.

II. Unfinished Business

1. Review of Tax Increment Financing and Development Plans for Development Areas One and Two

The Tax Increment Financing and Development Plans for Development Areas One and Two will be reviewed at the next meeting.

III. New Business

1. DDA Underfunded Pension – Approval of Waiver Application

Moved by Craig Cooper, supported by Ray Bell, to approve the waiver application for the DDA underfunded pension. The motion passed unanimously.

2. Consideration of Board Member Applications

Moved by Jessica Johnston, supported by Ray Bell, to appoint Kelli Townsend and Stephanie Sprecker as members of the DDA Board. The motion passed unanimously.

3. Match on Main Street Grant Application Updates

The Board came to the consensus to move forward with Northern Life Yoga and Gym 906 Match on Main Street Grant applications, as selected by the Screening Committee in January.

4. Recommendation for Portage Street Parking Enforcement and Permit Parking Enforcement

Moved by Jessica Johnston, supported by Wilda Hopper, to request from the City that the DDA be more involved in parking decisions. The motion passed unanimously.

The Board will further discuss details of the recommendation for Portage Street parking enforcement and permit parking enforcement at the April meeting.

5. Discussion of Potential Sault Ste. Marie Social District Application

Moved by Wilda Hopper, supported by Ray Bell, to begin the application process for the Sault Ste. Marie Social District. The motion passed unanimously.

IV. Committee Updates

The Board discussed flowers and gardens, Ladies Night Out, and crosswalk painting.

V. Board Comments and Announcements

The Board discussed the current lease for office space.

VI. Public Comments and Announcements

There were no public comments or announcements.

VII. Adjournment

Moved by Craig Cooper, supported by Jessica Johnston, to adjourn the meeting at approximately 9:31 a.m. The motion passed unanimously.

Respectfully submitted,

Craig Cooper, DDA Chair

blm