

City of Sault Sainte Marie

COMMUNITY GARDEN PLOT RULES AGREEMENT/APPLICATION

Name	Date
Address	City and Township must be provided
Phone Number Work	Zip Code
Phone Number Home/Cell	E-mail Address

SEASON: (May 15 – October 15). Each ground level plot is 15'x15' and raised bed plots are 4'x8' and are to be used for growing annual vegetables and/or flowers **ONLY**.

Garden Requested (please check): ☐ Bingham/Kimball Area ☐ Peck Street (Portage/Fort)

Number of Garden Plots Requested _____ x \$30.00 (Resident) = \$ _____

Specific Plot Number(s) Requested _____ \$40.00 (Non-Resident) = \$ _____

COMMUNITY GARDEN RULES

1. The City of Sault Sainte Marie Public Works Department (DPW) will prepare the area for planting.
2. The DPW will identify and stake out all plot corners. The stakes are the property of the City of Sault Sainte Marie and are not to be removed from the area. The DPW will assign gardeners to designated plot(s). Gardeners may request no more than two (2) specific garden plots. If additional plots become available, gardeners may request additional specific plots. All available plots are assigned on a first come, first served basis through the department secretary.
3. The DPW will provide a water source for gardeners to use during the growing season.
4. Fees will be applied to water costs and maintenance of the garden(s).
5. Gardeners will maintain their plot(s) in a clean, neat manner, removing all debris and weeds and placing them in a designated area. Garden plots must be kept clean!
 - a. If a gardener fails to keep their plot(s) well groomed, a written notice may be sent to the gardener of said plot and given one week to meet the set standards. If standards for the Community Garden are not adhered to within the time frame, the gardener will forfeit plot(s) immediately for the current season and the following season.
 - b. Gardeners will keep walkways bordering their plot(s) free of weeds and litter.
 - c. If you abandon your garden plot, please notify the Sault City Office immediately at (906) 632-5700
NO chemical pesticides or rubber tires are permitted. The use of supplemental nutrients such as "Miracle Grow" is allowed.
6. Compost pile(s) will be provided as a courtesy at each Community Garden site for organic garden debris. Please remove plastic, paper and debris and dispose of at home on or before October 15th.
7. Pets are not permitted within the Community Garden(s) or surrounding area.
8. Gardeners will supply their own seeds, plants, fertilizer, watering hoses and tools needed for growing and caring for crops.
9. Watering Guidelines:
 - a. Do not leave any watering devices (soaker hoses, sprinklers) attached to the faucet or on overnight. Gardeners cannot leave hoses unattended while watering or use another gardeners hose without their permission.
 - b. DPW may turn off water prior to October 15th due to weather.
10. At the end of the garden season, remove any personal gardening equipment, row stakes, stones, corn stalks, string, mulch and plants. If clean-up is not complete, gardener will forfeit plot(s) for next year.
 - b. Everything must be out of the garden plot(s) on or before October 15th.
11. During harvesting time, please harvest only the vegetation on your assigned plot(s).
12. The DPW is not responsible for lost, stolen, or damaged plants or gardening materials. Lost, stolen or damaged gardening materials should be reported to the Parks and Recreation Department and/or City Police Department as soon as possible.
13. There is a **NO REFUND POLICY. NO EXCEPTIONS.**

*******The DPW reserves the right to be the final judge in settling any dispute concerning gardening plots.**

DATE: _____

Signature of Gardener

By signing this document you agree to the policies and procedures governing the use of the community gardens.

DEADLINES: All previous gardeners have until April 15th to submit an application with payment to be eligible for their previous year's plot(s) up to two (2) plots. All plots not assigned by April 15th will be available to new gardeners who have submitted an application and payment as well as previous year gardeners with a limit of three (3) plots per gardener.